

Expense Request Form

Personnel Information

Name Surname

ALPER ÖDEN

Department

MARKETING 2023

Manager

ZEYNEP ÖYKÜ ÖZTÜRK

Cost Information

Cost Date	Cost Type	Invoice No	Payment Type	VAT Rate (%)	Expense Amount (incl. VAT)	Expense Amount (excl. VAT)	Description
19/04/2025	Transportation	0841700	Cash	20	750.00 TL	625.00 TL	Agora Fintech - Ulaşım
19/04/2025	Transportation	0764854	Cash	20	750.00 TL	625.00 TL	Agora Fintech - Ulaşım
29/04/2025	Transportation	038371	Cash	20	200.00 TL	166.67 TL	Çekim için Ofise Dönüş

Total amount (TL): 1700.00

Employee Approval / Signature

Accounter Check / Approval

I agree that the information detailed above is correct.